

Drop-off and Pick-up Procedures

In a continued effort to make traffic safe and efficient at Carrollwood Elementary please be aware that: Hillsborough County Sheriff's office has advised us that cars that are stopping or parked in the northbound lane of Orange Grove prior to 7:10 arrival and 1:55 dismissal are in violation of stopping on an active roadway and subject to citation. Please plan accordingly.

Drop off procedures:

1. **Cafeteria car loop:** students who will be transported by car will drop off in this location beginning at 7:10 a.m. Prior to 7:10 you must wait at the entrance to the parking lot on Orange Grove so teachers may pull into the parking lot. At **7:30**, we will allow for overflow of cars to drop off in the McFarland front office loop. If you are heading south on Orange Grove, no left turns will be permitted into the parking lot.
2. **Bus riders/Daycare Vans/Mrs. Pagan's students:** will be dropped off in the McFarland front office loop.
3. **Walkers:** This option is only available to families who **walk from their front door to the school** to drop off their child. If you leave your house in a car, you must use the car loops. Families who live on the south side of the school may use the Valencia gate entrance/exit. Families who live north of the school will walk their child to the Parent Pick up sign located near the Orange Grove loop. Your child will walk to class the rest of the way by themselves.

Pick-up procedures:

1. **Cafeteria Car Loop (K -2nd Grade Dismissal):** Please be advised dismissal begins at 1:55 so please plan accordingly. If you are in the car loop lot early, you will wait at the entrance. The cones will be moved at 1:30 for cars to enter the lot, pull up or drive around to fill in every available spot. (Monday dismissal is at 12:55pm) Be sure to have your car tag hanging in a visible spot. No left turn will be permitted into the parking lot.
2. **Office Car Loop (Pre-K, 3rd – 5th Grade Dismissal):**
A few notes about the McFarland car pick up loop
 - a. Cars will not be permitted to enter the loop until 2:00 pm. Plan to arrive at 2:00 and not sooner due to bus and day care dismissal.
 - b. Cars will be asked to pull all the way to the front of the loop and we will load as many cars as possible.

*** 3rd – 5th Grade students who have a younger sibling, will need to be picked up from the cafeteria car loop.

3. **Walkers:**
This option is only available to families who **walk from their front door to the school** to pick up their child. If you leave your house in a car, you must use the car loops. Families who live on the south side of the school may use the Valencia gate entrance/exit. Families who live north of the school will pick up their children at the corner of McFarland Road and Orange Grove by the Carrollwood Elementary sign. We will provide you with a walker tag that you will need to have with you every day.